



About Us:

Pacific Reach Properties (PRP) and West Coast Seniors Housing Management (WCSHM) are leaders in their respective fields, Property Development/Construction/Management and the Management and Operations of Seniors Housing. PRP with its embedded development and construction team acquires, improves and professionally manages multi-family and commercial properties throughout North America while maximizing tenant experience and investment returns, whereas WCSHM oversees one of the largest seniors housing portfolios in British Columbia based on an inherent focus on service, trust and a positive working culture. Our team is comprised of amazing people who are dedicated to customer service, while supporting the company's philosophies: integrity, quality, entrepreneurship, and stability.

About the Role:

Information Technology has been at the heart of the growth of both companies over the years, providing a foundation of stability, performance and value creation. This philosophy continues since the Board of Directors of both companies continue to embed technology as part of their strategic plans for enhancing service excellence and business growth.

The Director – Information Technology will report to the President while working directly with the Executive Team(s) and Site Management, and will oversee all aspects of the computing infrastructure supporting the day to day needs of these entities.

The company has assembled a state-of-the-art IT infrastructure and well-balanced team and currently requires a progressive IT leader with the proper demeanor and drive to lead this division. The ideal candidate will have 10+ years of strong IT experience with a history of delivering consistent technology performance and support.

Responsibilities: Include but not limited to;

- Proactively ensure the performance and stability of PRP and WCSHM's overall information technology infrastructure
- Lead development and implementation processes for the organization's IT systems and department.
- Oversee and maintain an effective and high-performance IT team with the requisite capabilities and support attitude such that the highest level of service to clients is maintained.



- Develop and implement business continuity protocols to minimize disruption to business operations in the event of emergency situations or data loss.
- Establish efficiency and efficacy standards, providing recommendations for improvement of IT infrastructure.
- Analyze IT infrastructure and systems performance to assess operating costs, productivity levels, upgrade requirements, and other metrics and needs.
- Oversee security of systems, networks, and enterprise information and proactively embed the necessary security infrastructure to prevent ongoing risk
- Facilitate IT security audits or investigations both directly and utilizing external partners
- Develop and maintain proactive and productive relationships with external IT vendors and service providers some of which have been in place over a long tenure.
- Coordinate multisite IT systems via enterprise resource planning (ERP).
- Collaborate with the Executive Team(s) and Site Management to ensure their IT needs are met as they seek to deliver their business objectives

Required Skills/Abilities:

- Excellent verbal and written communication skills.
- Proficient in latest technology for IT systems and management.
- Proficient in Microsoft Office Suite or related software.
- Excellent organizational skills and attention to detail.
- Excellent analytical and management skills.
- Excellent interpersonal skills.
- Thorough understanding of IT architectures, current technology and practical applications to support the company's goals.
- A diligent, calm and team based approach in dealing with issues

Education and Experience:

- Ideally a Bachelor's degree in information technology, information systems, computer science or related field (graduate degree a plus)
- Minimum 10 years' experience working in IT operations
- Minimum 5 years' experience overseeing IT teams and projects
- Certifications and continuing education preferred



Please send all resumes and cover letters to: Sabrina Price sprice@wchm.com